

St. Joseph's Catholic Primary School, Oxford.

Catholic Life Committee.

Terms of Reference.

The work of all school committees should reflect the Catholic nature of our school. These terms of reference are set in the context of our Mission Statement and our School Development Plan.

The Chairman (who cannot be an employee of the school) is responsible for arranging meetings and ensuring that minutes are taken and presented to the Full Governing Body (FGB) at their next meeting.

The quorum for this committee is 3. Non-Governors may be co-opted but they do not have voting rights.

The committee should meet at least twice a year.

The committee normally makes recommendations and has delegated powers only insofar as instructed by the FGB. Urgent decisions and action may be taken by this committee with the approval of the Chair of Governors.

Main terms of reference are to:

- uphold the requirements of our Trust deed.
- preserve and develop the Catholic character and distinctiveness of the school;
- hold the school to account and to monitor its ethos by ensuring that the needs of children in the school are met in line with our Catholic values;
- promote community cohesion including the relationship between the parishes and the school monitor;
- review, and develop Collective Worship and to evaluate its impact;
- review, monitor and develop Religious Education;
- ensure information about our Christian distinctiveness is placed on the website;
- monitor the implementation of any Action Plan resulting from the most recent S48 Inspection or monitoring visit, in order to maintain progress;
- receive regular reports from the Head and/or SLT on the quality of teaching and learning in religious education;
- identify areas for improvement, and ensure that any necessary action is taken to maximise outcomes for pupils;
- ensure the pastoral care of the children and staff including how the school meets the needs of learners through its distinctive Catholic character and teaching;
- nurture the spiritual dimension of children and staff in accordance with the Mission Statement and Aims
- ensure that pupils' needs and requests are given consideration.
- carry out other matters relating to the curriculum and to pupils as directed by the FGB.

These terms of reference, composition and Chairman of committee will be reviewed at the first FGB meeting in the school year.

Reviewed and approved November 2017