

St. Joseph's Catholic Primary School, Oxford.

Curriculum and Pupils Committee.

Terms of Reference.

The work of all school committees should reflect the Catholic nature of our school. These terms of reference are set in the context of our Mission Statement and our School Development Plan.

The Chairman (who cannot be an employee of the school) is responsible for arranging meetings and ensuring that minutes are taken and presented to the Full Governing Body (FGB) at their next meeting.

The quorum for this committee is 3. Non-Governors may be co-opted but they do not have voting rights.

The committee should meet at least once per term.

The committee normally makes recommendations and has delegated powers only insofar as instructed by the FGB. Urgent decisions and action may be taken by this committee with the approval of the Chair of Governors.

Main terms of reference are:

- To monitor and make recommendations to FGB on curriculum policy matters, including RE., sex education, political balance and other curricular areas.
- To carry out Governors' responsibility in relation to National Curriculum, assessment and reporting of results.
- To carry out Governors' responsibilities in relation to Special Educational Needs.
- To monitor policies and practice in curricular areas and assess results.
- To monitor standards, especially of ethnic minority pupils, those with special needs and the most able, making recommendations to FGB when appropriate.
- To set required targets with Head and staff for achievement at Key Stages 1 and 2 (when appropriate). A working party may carry this out.
- To monitor home/school links, the nature of homework and information events for parents, school uniform matters. Make recommendations to FGB.
- To monitor and make recommendations to FGB on pupil welfare and discipline.
- To ensure that pupils' needs and requests are given consideration.
- To carry out other matters relating to the curriculum and to pupils as directed by the FGB.

These terms of reference, composition and Chairman of committee will be reviewed at the first FGB meeting in the school year.

Reviewed and approved October 2013

